

## 2011 Order Form 'D'

<b>Compulsory Field</b>	<b>For office use only</b>
Your customer name/ref. Acc. No.	Order No.
<input type="text"/>	<input type="text"/>

Please use a separate order form for each item chosen

**Your Card/Calendar**  
Product Code  Quantity

**Your Pen**  
Product Code  Colour  Quantity   
Ink Colour Black  Blue  Personalisation - please use the 'Special Instructions' box below.

**Your Envelope/Label**  
Product Code  Personalisation or Address

**Proofs**  
Email Proof (FREE)  Email Address

**Delivery Address**

**Special Instructions**

**Your Card/Calendar Personalisation**  
Typeface  Greeting  Foil Colour   
(foil/board option cards only)  
Own Greeting or Calendar Message (FREE)   
Name (after from)  Omit 'from'   
Address (at foot of page) Block Left  Centred  Block Right   
Card Front Personalisation (certain cards only) - text only FREE Foil Logo - £50

**Ink & Logos**  
Black Print (FREE)  Digital Colour Printing (regardless of quantity) - £50   
Foil Print - £50 Red Foil  Gold Foil  Silver Foil  Green Foil   
Logo - £20 Insert Bottom Left  Insert Bottom Centre  Insert Bottom Right   
Other (please state)   
Signatures - £20

**Charity**  
Charity Reference (optional, not available on calendars and pens)

If you require us to follow your copy exactly, please tick

### Cost Calculation

Basic Item Cost

£

Personalised Envelopes

£

Calendar Envelopes

£

Colour Printing

£

Foil Printing

£

£ Foil Logo

£

Signatures

£

Logo

£

Sub Total

£

Less early order discount as appropriate

£

Delivery

£

VAT @ 20%

£

Total Payable

£

**Method of Payment** - Please do not send cash. Cheques should be crossed and made payable to CCA Occasions Ltd.

Mastercard  American Express  Visa  Maestro  Cheque/Postal Order

Credit or Debit Card Number

Expiry Date  Start Date  Issue Number  Security Number

Last three digits on signature strip (Amex 4 digits on front of card)

### 30 DAYS CREDIT TERMS

(SUBJECT TO CREDIT APPROVAL)

For orders over £200

This is only available to limited companies, sole traders & government bodies based in the UK.

See web site for further details

Signature  Contact Number  Contact Name

For enquiries please phone our helpline 0808 168 2113, order via the web at [www.christmas-connections.co.uk](http://www.christmas-connections.co.uk) or fax to 08442 570405  
Mail: Christmas Connections, Christmas Card Orders, 91 Clydesdale Place, Moss Side Industrial Estate, Leyland PR26 7QS